

## The Global Fund for Forgotten People

### Grant Making Policy

All our grants are made according to our **Grant Making Policy**, which is laid out in this document. It explains what we do and do not fund and gives some guidance to projects applying for support. You can also find more information on our website ([www.forgottenpeople.org](http://www.forgottenpeople.org)). If you have any questions, please contact [grants@forgottenpeople.org](mailto:grants@forgottenpeople.org).

#### INTRODUCTION TO THE GLOBAL FUND FOR FORGOTTEN PEOPLE

The Global Fund for Forgotten People is connected with the Order of Malta and we raise money for a range of projects which help people who would otherwise be forgotten. The Fund raises awareness of and support for particular issues which have fallen under the radar, and which struggle to get public attention.

The Fund is currently made up of two organisations, one in the UK and one in the US. The Trustees of the UK Fund and the Directors of the US Fund have decided that it is in the best interests of their respective organisations that the two organisations have a coherent and shared grant-making policy. The Trustees and Directors have designed this policy so that it satisfies the legal requirements under the laws of England and Wales and Delaware respectively, but recognise that there might be occasions on which the process needs to be adjusted so as to comply with the applicable requirements. For example, the Trustees of the UK Fund are conscious of the need to take account of the Charity Commission's guidance such as that regarding working with non-charities, grant-funding non-charities and working overseas, as well as HMRC's guidance on charitable expenditure.

#### The Order of Malta

Throughout its history, the Order of Malta has helped the sick and the needy and the disadvantaged – wherever they are and whomever they might be. It has always gone to the places that other people don't go, tackled the issues that others aren't tackling, and helped those that others forget. It has good works all around the world which are helping people who are suffering beneath the surface of modern day attention.

The Global Fund for Forgotten People works with the Order of Malta to access additional resources to support these projects. It enables individuals, organisations and corporations to contribute to a range of our projects all around the world that are, both individually and collectively, making a real difference to people who would otherwise be forgotten.

## **Forgotten People**

By “Forgotten People”, we mean those who, even in our modern world, when the spotlight of attention seems to shine everywhere, are suffering in the shadows. Perhaps their community is isolated and ignored. Perhaps they suffer from a disease people think has been eliminated. Perhaps they are the victims of an ‘unpopular’ problem. It is as if they didn’t exist. No-one seems to see them. No-one has made a cause out of their plight. It can come as a shock to realise there are still so many people, in developed and developing countries alike, that the world has forgotten.

Specific causes identified by the Fund to date include:

- people with neglected diseases
- the elderly
- prisoners and their families
- children and adults with disabilities
- the homeless
- displaced people
- mothers and new-borns without healthcare
- marginalised communities

Both the UK Fund and the US Fund exist for all purposes that are charitable in accordance with their respective laws. Both boards consider that alleviating the needs of such forgotten people is a proper way of pursuing their charitable purposes and in particular:

- the prevention or relief of poverty;
- the advancement of education;
- the advancement of health or the saving of lives; and
- the relief of those in need because of youth, ill-health, disability, financial hardship or other disadvantage.

## **Objectives**

- To raise central long-term funding for projects in support of the forgotten
- Harnessing the resources of the Order to help the people and causes worldwide which do not attract sufficient public interest

## **OUR SELECTION CRITERIA**

Due to the extensive reach of the entities of the Order of Malta and the high quality of the projects run by these entities, the Trustees and Directors of the Global Fund for Forgotten People have determined that the resources of the Fund will be most effectively used in pursuing the charitable purposes above by supporting the Order’s charitable projects across the world. The Trustees and Directors of the UK Fund and the US Fund respectively will consider on a regular basis whether the Fund’s resources are best applied in this way or in other ways.

The Trustees and Directors have considered the selection criteria on which grants are given. We request information on projects in order to determine whether they meet our standards and criteria for funding, through both the application process and a due diligence process.

**All projects applying to the Fund must (as a minimum):**

- ✓ Reach “Forgotten People”
- ✓ Further the charitable objects of the Fund
- ✓ Help the sick, the needy and the most disadvantaged in society
- ✓ Have transparent plans, operations and budgets
- ✓ Have available documentation as specified in the application forms and due diligence process e.g. accounts of the managing organisation (externally audited where possible)
- ✓ Meet legal requirements under which the Fund operates

Only where the Order’s projects satisfy these criteria will consideration be given to grant funding those projects.

Special consideration will be given to projects which can demonstrate that:

- they are operating in the absence of other agencies.
- only partial and not all funding is being sought from The Global Fund for Forgotten People; other sources might include national associations of the Order or the European Commission.
- the Order has a legacy of humanitarian activity in the project location and use of the Order’s resources and relationships in the location is expected to help to achieve the project’s charitable aims.
- some consideration has been given to the long term future of the project; this may be an exit strategy including local capacity-building or development of a sustainable income source. We do appreciate that there are cases where the interventions cannot become self-sustaining.

Please also note the following:

- Grants to cover volunteer travel are only made in exceptional circumstances and the strong preference of the Fund’s Trustees and Directors is to support project costs.
- Grants are not made to individuals.
- The Fund is happy to consider applications for support for project and core costs in our grants to give applicants the flexibility they need to meet their goals, although grants that simply cover core costs (rather than an appropriate proportion of general overheads being built into

the overall project costs) can only be made to organisations that can demonstrate all of their purposes and activities are charitable as understood in UK/US law.

## **GRANT MAKING PROCEDURE & DETAILS**

All grant applications must be made through, or with the support of, the National Association or Priory or the Order (Hospitaller grant) or by an accredited Ambassador of the Order (Embassy grant). Applicants will be required to provide certain information to allow the Fund to carry out sufficient due diligence to ensure that the grant will be used charitably; the results of that exercise may require the grant terms and conditions to be adjusted to address any risks inherent in a particular grant.

Grants are initially screened by The Grants Manager, who will liaise with the applicant to ensure that the Fund has all the information it needs to enable the Trustees of the UK Fund or the Directors of the US Fund to make a fully informed decision.

The final decision is made by the Board of Trustees or the Board of Directors as applicable. Where a Trustee or Director has a conflict of interest in relation to an application, that conflict will be managed in accordance with the Fund's governing document and any conflicts of interests policies adopted from time to time.

### **Size and duration of grants**

Amounts awarded depend on the amount requested, the scale of the project in question, donors' preferences and the resources available within the Fund. The intention is not to fully fund projects, but to reinforce existing investment of Order resources.

There are opportunities for larger scale collaborations and matched funding. If you are interested in this, please contact the Fund office before submitting your application.

The Fund's preference is for single cycle grants that last for one year. If your project requires longer term support, please contact the Fund office before submitting your application.

Where more than one year of funding is agreed, it will be subject to an annual review of progress by the Fund and the applicant will need to demonstrate progress against agreed criteria before receiving future instalments.

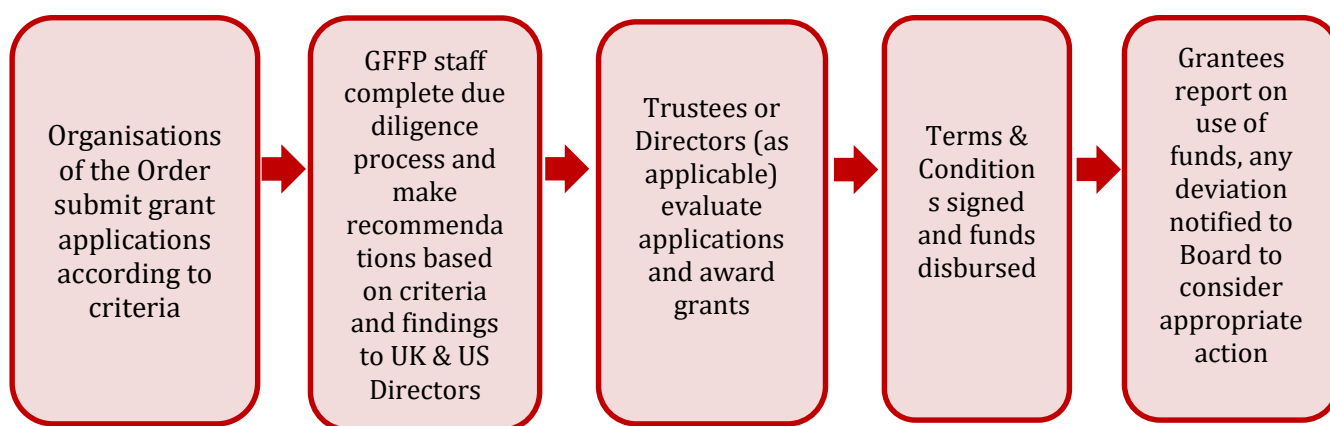
### **Reporting on progress and other terms and conditions**

All grant recipients will be required to report on their use of any Fund grant a year after the funding has been received. We also encourage grantees to keep the Fund informed throughout the lifetime of the grant by sharing any key successes as well photographs or videos.

Reporting requirements for larger grants, longer term collaborations and grants which are riskier for any other reasons will be more extensive than those for small grants. A copy of the progress report form can be obtained directly from the Fund Office.

The terms and conditions of grant, which all applicants will be required to sign prior to receipt of any grant monies, will contain other legal protections for the Fund. For example, the Fund will be able to claw back monies in certain circumstances.

### Grants Making Process:



The Global Fund runs two grant cycles per year:

1. The first deadline is 31<sup>st</sup> March for grants to be awarded in June (St John's Grants)
2. The second deadline is 30<sup>th</sup> September for grants to be awarded in December. (Christmas Grants)

For all queries on grant applications, please contact [grants@forgottenpeople.org](mailto:grants@forgottenpeople.org).

[Adopted by the Trustees of the Global Fund for Forgotten People, Order of Malta \(UK\) on 14<sup>th</sup> November 2019.](#)

[Adopted by the Directors of the Global Fund for Forgotten People, Order of Malta \(US\) on 14<sup>th</sup> November 2019.](#)

[This grant-making policy will be reviewed regularly \(at least every three years\).](#)