

# **Annual Report and Financial Statements**

for the year ended 31 December 2021



Charity Registration No. 1148427

Company Registration No. 08107614 (England and Wales)

# Legal and administrative information



**Trustees** R A Fitzalan Howard esq.

Baron A G von Boeselager

Count M L W F K Henckel von Donnersmarck

Mrs L S-C Simpson

Prince D L G J M de La Rochefoucauld-Montbel

Charity number 1148427

Company number 08107614

Registered office 30 Upper High Street

Thame Oxfordshire OX9 3EZ

**Auditor** Richardsons

30 Upper High Street

Thame Oxfordshire OX9 3EZ

Bankers C. Hoare & Co.

37 Fleet Street London EC4P 4DQ

**Solicitors** Bates Wells

10 Queen Street Place

London EC4R 1BE

**Investment advisors** Cazenove Capital Management Ltd.

1 London Wall Place

London EC2Y 5AU



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Trustees' report (including directors' report)



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For the year ended 31 December 2021

The trustees present their report and financial statements for the year ended 31 December 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Fund's Memorandum and Articles, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016).

#### Objectives and activities

The objects of the charity are such purposes for the benefit of the public as shall be exclusively charitable as the trustees from time to time may determine, to include in particular (but without prejudice to the generality of the foregoing the following):

- The prevention or relief of poverty;
- The advancement of education;
- The advancement of health or the saving of lives;
- The relief of those in need because of youth, age, ill health, disability, financial hardship or other disadvantage;
- For purposes incidental and ancillary to those objects, no other purposes.

Our projects care for the people who need it most: the persecuted, the elderly, the homeless, abandoned and disabled children, refugees, people with diseases that most of us think have been cured long ago. These people do not grab the headlines and may not be priorities for government institutions. They have no recourse, no support network, and no resources. They are the Forgotten.

The Fund raises money from private donors and charitable foundations and uses these funds to support projects that benefit the most disadvantaged in society through its grant giving programme. To date we have made over 300 grants in support of forgotten people from the UK (542 worldwide). The Fund promotes best practice and knowledge-sharing between Order of Malta projects around the world and raises awareness of the challenges facing poor and marginalised communities. We provide funding to develop new areas of work, and we support existing projects to increase their scale and access other sources of funding.

#### Public benefit

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Fund should undertake.

The trustees confirm that they have had regard to the Charity Commission's published guidance on public benefit. The trustees awarded grants worth \$2,821,080 (2020: \$2,866,323) during the year and consider that the Fund fully meets the public benefit requirements for the Charities Act 2011. Grants are made only to registered charities, charities with officially recognised charitable status in their country or organisations with exempt / excepted status, which themselves have to meet a public benefit requirement.

#### **Grant making**

The Fund leverages the network and expertise of the Order of Malta worldwide to achieve its charitable purpose to support those society has forgotten. We rely on the local expertise of frontline Order of Malta staff and volunteers to identify those most in need and through these trusted local partners we can deliver impact where it is most needed and with low overheads.

Trustees' Report (continued) (including directors' report)



For the year ended 31 December 2021

Grant applications can be made twice a year to the Fund for consideration and are subject to our due diligence process and are submitted to the board of trustees for consideration and approval at the twice-yearly trustees' meeting. Some funding is also available for emergency off-cycle grants, which are subject to the same level of scrutiny and approval.

In all cases, requests for funding must fit our funding criteria and be submitted through our robust and transparent grants approval process. This grants process is publicly available on our website (www.forgottenpeople.org).

All payments to overseas projects are made only to trusted partners. The use of funds is monitored via our annual reporting process, which includes a record of how all funds were spent. We carry out periodic monitoring visits to partner projects to assess the quality of the work delivered and receive regular feedback from the governing bodies of the Order of Malta regarding the work in each country.

#### Achievements and performance

In 2021, the UK entity of the Fund awarded 65 grants serving some of the most marginalised people across 31 countries. The projects we fund are often life-changing for those who encounter them. In 2021, as the COVID-19 pandemic continued to disrupt supply chains, threaten livelihoods, and impede access to healthcare, our grants ensured the delivery of vital sustenance to thousands of vulnerable and isolated people across five continents. Grants also supported projects which contributed towards the rehabilitation of 50 ex-offenders in Britain, enabled 173 elderly people to access the appropriate social care in Lithuania, and funded a medical unit to provide basic healthcare services for over 250 vulnerable children in Portugal.

Thanks to the generosity of our donors, we ensure that these people do not remain forgotten and are able to access the care and help they so desperately need. We are immensely grateful for all the support we receive to make this possible.

Support from the UK entity of the Fund in 2021 helped to establish 19 new projects to reach the most forgotten in society. These include a centre to support health and education for the Roma community in rural Slovakia, a youth empowerment programme to support vulnerable young people leaving care in South Africa, and a house-building programme to accommodate homeless people from marginalised communities in Colombia.

Order of Malta works awarded grants in 2021 are supporting:

- 8,570 homeless people in need
- 8,663 isolated elderly people
- 76,588 people from marginalised communities to access basic and urgent healthcare
- 20,540 women and new-borns requiring urgent healthcare
- 5,614 children from marginalised communities to receive the education and healthcare they need to build a better future.

Trustees' report (continued) (including directors' report)



For the year ended 31 December 2021

#### Financial review

Income in 2021 decreased slightly from 2020 but was broadly comparable. The Fund continues to see a trend of restrictions in giving, which enable donors to see the impact of their work. However, this also needs careful management from a grants perspective. Where possible the Fund encourages thematic or loose restriction to ensure flexibility in supporting those organisations most in need.

A percentage of all donations goes towards supporting the Fund's activities. We strive to keep costs as low as possible; currently that figure stands at 10%.

The Fund continues to receive the bulk of its support from a small number of committed donors and is working to expand the reach of its fundraising via its network of trustees and senior supporters, primarily led by the volunteer Chief Executive.

The Fund's charitable expenditure remained broadly similar in comparison with 2020. Direct grants were made of \$2.82m, a modest increase against 2020 if one excludes a one-off package of COVID grants that year. Support costs were lower than budgeted, although higher than 2020 reflecting changes in staffing and a return to more normal activities as the COVID-19 pandemic subsided. Overhead costs have remained below the 10% target.

The Fund continued to re-build unrestricted reserves during the year, in line with strategy, to increase the flexibility of the organisation, to enhance the overall sustainability and robustness through an increase in total reserves, while spending down restricted funds where appropriate. With the impact of COVID-19 on fundraising activities at the Fund continuing into 2021, this increase in reserves, to cover one year of operating costs and unrestricted grants, positions the Fund well to continue its activities through difficult circumstances.

#### Reserves policy

A formal policy on reserves was adopted by the trustees of The Global Fund for Forgotten People, Order of Malta on 16 May 2013.

The trustees have set a reserves policy which requires that reserves be maintained between the US and UK charitable entities, in a readily accessible form, at a level which ensures that the Fund's grant making and contractual commitments could continue during a period of unforeseen difficulty. The amount to be held in unrestricted reserves is the equivalent to one year's worth of unrestricted grant making and support costs, which is currently \$1.2m. Current free reserve levels are \$1.69m.

The calculation of the required level of reserves is reviewed annually against the organisation's planning, budget and forecast cycle and in the context of running costs and progress with the grant making and fundraising.

The permanent endowment is invested in accordance with the Fund's investment policy, which was adopted by the trustees in October 2013. Investment of the permanent endowment was made in November 2013 and has remained unchanged. The objective of the policy is to at least maintain the real value of the investment portfolio while generating an income to support the ongoing activities of the Fund. As the Fund is expected to exist in perpetuity, the investment approach adopts a long-term investment time horizon. Some volatility on the capital value of the endowment is tolerated, and the trustees are charged with agreeing a suitable asset allocation strategy with the investment manager, Cazenove Capital Management Ltd. Permitted asset classes include cash, bonds, equities, property, hedge funds, structured products and commodities, in any country worldwide.

Trustees' report (continued) (including directors' report)



For the year ended 31 December 2021

#### Risk approach

The trustees have assessed the major risks to which the Fund is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

The trustees have a duty to identify and review the risks to which the Fund is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Fund has been established with care to ensure access to the requisite legal, financial and charitable expertise with a particular focus on fundraising and grant making. The trustees confirm that they have identified the major risks to which the Fund is exposed and that the systems are in place or being developed to manage those risks.

The management team has worked with the trustees and will continue to do so to identify and monitor risks to the Fund, including:

- Banking and overseas payments
- Currency fluctuations
- Staff, donor, trustee and grantee activities
- Reputational damage to the Order of Malta impacting the Fund's fundraising and grant giving activities
- Fraud
- Conflicts of interest
- Over-reliance on the voluntary Member in Charge
- The ongoing effect of COVID-19 on fundraising and grantee activities

The risks are categorised by stakeholder group (donors, board members and management, and grantees). Measures are in place to mitigate these ongoing risks where possible, and these are recorded in a risk register which notes their likelihood and materiality.

#### **Future developments**

In 2021, the Fund has been able to sustain its reach to a great many people in desperate need of help and care across 30 countries. That the Fund has continued to be able to care for so many people notwithstanding the challenges created by COVID-19 is testament to the organisation's resilience. This gives us the confidence that, as an organisation, we can navigate disruption brought about by unforeseen and extraordinary circumstances. As in previous years, the vast majority of donations made in 2021 came from a few generous sources. The Fund continues to focus on diversifying these networks to help secure funding for the future. This effort continues to be advanced by a number of new senior supporters. The establishment of several major campaign partnerships with the Lebanon Association in particular should open up new avenues of opportunity for support in this direction.

The expansion of existing projects in countries such as Albania, Brazil, Poland, Burkina Faso and Ukraine constituted a significant part of the Fund's work in 2021. We have also continued to provide ongoing support for works in other locations such as Albania, Mexico and Romania. With the number of vulnerable in society rising globally as a result of the pandemic and associated measures, we have seen demand for the services of our partners' projects increasing. One project in particular, the provision of additional support to enable a respiratory care outreach centre in Chile to deliver rehabilitation therapies for sufferers of the COVID-19 virus, represents a good example of this phenomenon. We plan to work with our donors to meet these growing needs and to continue to support the Forgotten.

#### Structure, governance and management

The Global Fund for Forgotten People, Order of Malta is a registered charity and a charitable company limited by guarantee not having a share capital. The charity's governing document is its Memorandum and Articles dated 15 June 2012.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Trustees' report (continued) (including directors' report)



For the year ended 31 December 2021

R A Fitzalan Howard esq.
Baron A G von Boeselager
Count M L W F K Henckel von Donnersmarck
Mrs L S-C Simpson
Prince D L G I M de La Rochefoucauld-Montbel

#### Recruitment and appointment of new trustees

The Fund has five trustees, each of whom has extensive experience in both the voluntary sector and the charitable activities of the Order of Malta whose projects are the principal beneficiaries of any grant making and capacity building undertaken by the Fund. The trustees are themselves members of the Order of Malta and, in addition to their experience of the charitable work, have been instrumental in making introductions to donors for the charity's fundraising activity. The trustees are appointed for an indefinite term.

To date, the number of trustees has been kept low - five - to ensure efficient decision making and direction for the management team. The selection of new trustees is carried out by a dedicated sub-committee, which assesses the skills needed by the Fund, and recommends suitable candidates to the main board for approval, in accordance with the articles.

#### Criteria for trustees:

- Experience of the voluntary sector
- Membership of and/or involvement in the Order of Malta
- Minimum one UK citizen/resident

Day-to-day management of the Fund is delegated to the Member in Charge, who fulfils the role of Chief Executive and primary fundraiser. The Chief Executive is supported by a Chief Philanthropy Officer, Chief Financial Officer, Communications Manager, Grants Manager, Fundraising & Support Officer, Global Youth Coordinator and Finance Administrator. The management team report formally to the board of trustees via bi-annual trustee meetings.

Trustees seek advice as required from professional consultants, including lawyers, auditors, and investment managers. The trustees do not receive training as they are all experienced trustees.

#### Organisational structure

The Global Fund for Forgotten People ("the Fund") was set up by the Order of Malta as a global charitable fund to bring together support for the Order of Malta's existing charitable works, in aid of people that have been forgotten and left behind. It operates independently of the Order of Malta but enjoys a positive and close relationship, providing funding to Order of Malta projects across the globe.

The Fund also works closely with the Global Fund for Forgotten People, Order of Malta Inc. a US501(c)(3) which also raises funds for and makes grants to projects that work with people who would otherwise be forgotten. The two organisations are separate and independent, but benefit from shared objectives, processes and administrative functions.

#### Auditor

The auditors, Richardsons, will be proposed for re-appointment at the forthcoming Annual General Meeting.

The Trustees' Report was approved by the board of trustees.

RA Fitzalan Howard esq.

Trustee 29.17.2022

#### Statement of trustees' responsibilities



For the year ended 31 December 2021

The trustees, who are also the directors of The Global Fund for Forgotten People, Order of Malta for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Fund and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the Fund will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Fund and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Fund and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent auditor's report



To the trustees of the Global Fund for Forgotten People, Order of Malta

#### **Opinion**

We have audited the accounts of The Global Fund for Forgotten People, Order of Malta (the 'Fund') for the year ended 31 December 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2021 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the accounts section of our report. We are independent of the Fund in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Fund's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Independent auditor's report (continued)



To the trustees of the Global Fund for Forgotten People, Order of Malta

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Trustees' Report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities, the trustees, who are also the directors of the Fund for the purpose of company law, are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the Fund's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

#### Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

- Enquiry of management and those charged with governance around actual and potential litigation and claims.
- Enquiry of the company's staff in tax and compliance functions to identify any instances of non-compliance with laws and regulations.
- Reviewing minutes of meetings of those charged with governance.
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations.
- Auditing the risk of management override of controls, including through testing journal entries and other
  adjustments for appropriateness, and evaluating the business rationale of significant transactions outside the
  normal course of business.

A further description of our responsibilities is available on the Financial Reporting Council's website at: https://www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Independent auditor's report (continued)



To the trustees of the Global Fund for Forgotten People, Order of Malta

This report is made solely to the company's members, as a body, in accordance with section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members, as a body, for our audit work, for this report, or for the opinions we have formed.

Jemima King (Senior Statutory Auditor)

for and on behalf of Richardsons

**Chartered Accountants Statutory Auditor** 

29 April 2022

30 Upper High Street Thame Oxfordshire OX9 3EZ

Richardsons is eligible for appointment as auditor of the Fund by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

### Statement of financial activities



Including income and expenditure account

For the year ended 31 December 2021

|  |       | Unrestricted funds | funds     | Endowment funds | Total     | Total     |
|--|-------|--------------------|-----------|-----------------|-----------|-----------|
|  |       | 2021               | 2021      | 2021            | 2021      | 2020      |
| T  | Notes | \$                 | \$        | \$              | \$        | \$        |
| Income and endowments from:                        |       | 64 W W O 6         | 0.554.000 |                 | 0.450.604 | 0.005.550 |
| Donations and legacies                             | 3     | 617,786            | 2,554,838 | -               | 3,172,624 | 3,235,658 |
| Investments  | 4     | 17,981             | -         | -               | 17,981    | 22,352    |
| Other income                                       | 5     | 33,971             |           |                 | 33,971    | 47,837    |
| Total income                                       |       | 669,738            | 2,554,838 |                 | 3,224,576 | 3,305,847 |
| Expenditure on:                                    |       |                    |           |                 |           |           |
| Raising funds                                      | 6     | 116,563            | -         |                 | 116,563   | 151,046   |
| Charitable activities                              | 7     | 583,325            | 2,682,488 | -               | 3,265,813 | 3,200,429 |
| Total resources expended                           |       | 699,888            | 2,682,488 | -               | 3,382,376 | 3,351,475 |
| Net gains/(losses) on investments                  | 12    | 35,359             |           | =               | 35,359    | 255,923   |
| Net incoming/(outgoing) resources before transfers |       | 5,209              | (127,650) | -               | (122,441) | 210,295   |
| Gross transfers between funds                      |       | 115,008            |           | (115,008)       | -         | -         |
| Net movement in funds                              |       | 120,217            | (127,650) | (115,008)       | (122,441) | 210,295   |
| Fund balances at 1 January 2021                    |       | 1,566,872          | 596,682   | 1,473,888       | 3,637,442 | 3,427,147 |
| Fund balances at 31 December 2021                  |       | 1,687,089          | 469,032   | 1,358,880       | 3,515,001 | 3,637,442 |

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

#### Balance sheet



#### As at 31 December 2021

|                                       |       | 20          | 2021      |             | 2020      |  |
|---------------------------------------|-------|-------------|-----------|-------------|-----------|--|
|                                       | Notes | \$          | \$        | \$          | \$        |  |
| Fixed assets                          |       |             |           |             |           |  |
| Tangible assets                       | 13    |             | 3,467     |             | 3,005     |  |
| Investments                           | 14    |             | 1,859,424 |             | 1,780,582 |  |
|                                       |       |             | 1,862,891 |             | 1,783,587 |  |
| Current assets                        |       |             |           |             |           |  |
| Debtors                               | 16    | 48,943      |           | 121,051     |           |  |
| Cash at bank and in hand              |       | 2,930,795   |           | 3,395,983   |           |  |
|                                       |       | 2,979,738   |           | 3,517,034   |           |  |
| Creditors: amounts falling due within | 17    |             |           |             |           |  |
| one year                              |       | (1,327,628) |           | (1,663,179) |           |  |
| Net current assets                    |       |             | 1,652,110 |             | 1,853,855 |  |
| Total assets less current liabilities |       |             | 3,515,001 |             | 3,637,442 |  |
|                                       |       |             |           |             |           |  |
| Capital funds                         |       |             |           |             |           |  |
| Endowment funds - general             |       |             | 1,358,880 |             | 1,473,888 |  |
| Income funds                          |       |             |           |             |           |  |
| Restricted funds                      | 18    |             | 469,032   |             | 596,682   |  |
| Unrestricted funds                    |       |             | 1,687,089 |             | 1,566,872 |  |
|                                       |       |             | 3,515,001 |             | 3,637,442 |  |
|                                       |       |             |           |             |           |  |

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2021, although an audit has been carried out under section 144 of the Charities Act 2011.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Kirkul Sikalan Huward esq.

Trustee

Company Registration No. 08107614

# Statement of cash flows



For the year ended 31 December 2021

|  |       | 20      | 2021      |       | 2020      |  |  |
|--|-------|---------|-----------|-------|-----------|--|--|
|  | Notes | \$      | \$        | \$    | \$        |  |  |
| Cash flows from operating activities                   |       |         |           |       |           |  |  |
| Cash (absorbed by)/generated from operations           | 21    |         | (463,847) |       | 194,247   |  |  |
| Investing activities                                   |       |         |           |       |           |  |  |
| Purchase of tangible fixed assets                      |       | (2,304) |           | (916) |           |  |  |
| Interest received                                      |       | 963     |           | 7,586 |           |  |  |
| Net cash (used in)/generated from investing activities |       |         | (1,341)   |       | 6,670     |  |  |
| Net cash used in financing activities                  |       |         | -         |       | -         |  |  |
| Net (decrease)/increase in cash and cash               |       |         |           |       |           |  |  |
| equivalents  |       |         | (465,188) |       | 200,917   |  |  |
| Cash and cash equivalents at beginning of year         | r     |         | 3,395,983 |       | 3,195,066 |  |  |
| Cash and cash equivalents at end of year               |       |         | 2,930,795 |       | 3,395,983 |  |  |
|  |       |         |           |       |           |  |  |

Notes to the financial statements



For the year ended 31 December 2021

#### 1 Accounting policies

#### **Charity information**

The Global Fund for Forgotten People, Order of Malta is a private company limited by guarantee incorporated in England and Wales. The registered office is 30 Upper High Street, Thame, Oxfordshire, OX9 3EZ.

#### 1.1 Accounting convention

The accounts have been prepared in accordance with the Fund's Memorandum and Articles, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The Fund is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in US dollars, which is the functional currency of the Fund. Monetary amounts in these financial statements are rounded to the nearest \$.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the Fund has adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Fund. The income is available to support the ongoing activities of the Fund.

#### 1.4 Incoming resources

Income is recognised when the Fund is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Fund has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Fund has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Notes to the financial statements (continued)



For the year ended 31 December 2021

#### 1 Accounting policies

#### 1.5 Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year-end are noted as a contingent liability, but not accrued as expenditure.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Computers

25% Straight line basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

#### 1.8 Impairment of fixed assets

At each reporting end date, the Fund reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.10 Financial instruments

The Fund has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Fund's balance sheet when the Fund becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Notes to the financial statements (continued)



For the year ended 31 December 2021

#### 1 Accounting policies

#### Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

#### Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### Derecognition of financial liabilities

Financial liabilities are derecognised when the Fund's contractual obligations expire or are discharged or cancelled.

#### 1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Fund is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

### 2 Critical accounting estimates and judgements

In the application of the Fund's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Notes to the financial statements (continued)



2021

101,205

15,358

116,563

2020

138,272

12,774

151,046

For the year ended 31 December 2021

#### 3 Donations and legacies

Fundraising and publicity

**Investment management** 

Support costs

|   |                                       | Unrestricted<br>funds | Restricted<br>funds | Total                 | Total              |
|---|---------------------------------------|-----------------------|---------------------|-----------------------|--------------------|
|   |                                       | 2021<br>\$            | 2021<br>\$          | <b>2021</b>           | 2020<br>\$         |
|   | Donations and gifts                   | 617,786               | 2,554,838           | 3,172,624             | 3,235,658          |
|   | For the year ended 31 December 2020   | 764,325               | 2,471,333           |                       | 3,235,658          |
| 4 | Investments                           |                       |                     |                       |                    |
|   |                                       |                       |                     | Unrestricted<br>funds | Total              |
|   |                                       |                       |                     | <b>2021</b><br>\$     | 2020<br>\$         |
|   | Investment income Interest receivable |                       |                     | 17,018<br>963         | 14,766<br>7,586    |
|   |                                       |                       |                     | 17,981                | 22,352             |
| 5 | Other income                          |                       |                     |                       |                    |
|   |                                       |                       |                     | Unrestricted<br>funds | Total .            |
|   |                                       |                       |                     | 2021<br>\$            | 202 <b>0</b><br>\$ |
|   | Amounts recharged to other entities   |                       |                     | 33,971                | 47,837             |
| 6 | Raising funds                         |                       |                     | Unrestricted<br>funds | Total              |
|   |                                       |                       |                     |                       |                    |

Notes to the financial statements (continued)



For the year ended 31 December 2021

### 7 Charitable activities

8

|  | 2021<br>\$ | 2020      |
|--|------------|-----------|
|  | <b>.</b>   | \$        |
| Grant funding of activities (see note 8) | 2,821,080  | 2,866,323 |
| Share of support costs (see note 9)      | 272,215    | 221,217   |
| Share of governance costs (see note 9)   | 172,519    | 112,889   |
|  | 3,265,813  | 3,200,429 |
| Analysis by fund                         |            |           |
| Unrestricted funds                       | 583,325    | 415,096   |
| Restricted funds                         | 2,682,488  | 2,785,333 |
|  | 3,265,813  | 3,200,429 |
|  |            |           |
| For the year ended 31 December 2020      |            |           |
| Unrestricted funds                       | 415,096    |           |
| Restricted funds                         | 2,785,333  |           |
|  | 3,200,429  |           |
|  |            |           |
| Grants payable                           |            |           |
|  | 2021       | 2020      |
|  | \$         | \$        |
| Grants to institutions:                  |            |           |
| Lebanese Association                     | 141,400    | 130,000   |
| Romanian Relief Service                  | 257,479    | 143,722   |
| Italian Association                      | 39,363     | 110,412   |
| Albanian Relief Service                  | 242,578    | 218,950   |
| Brazilian Association                    | 112,693    | 77,365    |
| Colombian Association                    | 42,558     | 75,000    |
| Lithuanian Relief Service                | 159,779    | -         |
| BASMOM/ The Nehemiah Project             | 91,107     | 144,122   |
| French Association                       | 1,031,390  | 1,207,946 |
| Cuban Association                        | 1,031,370  | 140,000   |
| Mexican Association                      | 120,388    | 132,813   |
| Slovakian Relief Service                 | 142,375    | 132,013   |
| Polish Association                       | 83,554     | _         |
| Portuguese Association                   | 84,008     | _         |
| Other                                    | 272,408    | 485,993   |
|  | 2,821,080  | 2,866,323 |

Notes to the financial statements (continued)



For the year ended 31 December 2021

| 9 Supp | ULL | costs |
|--------|-----|-------|

| Support costs          |               |                  |         |         |                     |
|------------------------|---------------|------------------|---------|---------|---------------------|
|                        | Support costs | Governance costs | 2021    | 2020    | Basis of allocation |
|                        | \$            | \$               | \$      | \$      |                     |
| Staff costs            | 240,254       | 96,992           | 337,246 | 231,070 |                     |
| Depreciation           | 1,842         | -                | 1,842   | 1,339   |                     |
| Exchange Losses        | 2,022         | -                | 2,022   | 12,732  |                     |
| Communications         | 1,041         | 421              | 1,462   | 2,346   |                     |
| Travel                 | 10,980        | 4,433            | 15,413  | 6,666   |                     |
| Sundry expenses        | 4,308         | 1,739            | 6,047   | 3,392   |                     |
| Office costs           | 89,313        | 36,057           | 125,370 | 126,760 |                     |
| Bad debts              | -             | -                | -       | (263)   |                     |
| US recharge            | 23,660        | 9,552            | 33,212  | 44,585  |                     |
| Audit fees             | _             | 9,914            | 9,914   | 10,368  | Governance          |
| Accountancy            | -             | 2,751            | 2,751   | 2,730   | Governance          |
| Legal and professional | -             | 10,660           | 10,660  | 30,653  | Governance          |
|                        | 373,420       | 172,519          | 545,939 | 472,378 |                     |
| Analysed between       |               |                  |         |         |                     |
| Fundraising            | 101,205       | _                | 101,205 | 138,272 |                     |
| Charitable activities  | 272,215       | 172,519          | 444,734 | 334,106 |                     |
|                        | 373,420       | 172,519          | 545,939 | 472,378 |                     |
|                        |               |                  |         |         |                     |

#### 10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or reimbursed expenses during the year. (2020- none of the trustees received any remuneration or reimbursed expenses).

Notes to the financial statements (continued)



For the year ended 31 December 2021

#### 11 Employees

### **Number of employees**

The average monthly number of employees during the year was:

| The average menung number of empreyees aming are year was | 2021<br>Number | 2020<br>Number |
|---|----------------|----------------|
|   | 6              | 6              |
| Employment costs  | 2021<br>\$     | 2020<br>\$     |
| Wages and salaries  | 300,010        | 204,342        |
| Social security costs                                     | 29,780         | 21,096         |
| Other pension costs                                       | 7,456          | 5,632          |
|   | 337,246        | 231,070        |
|   |                |                |

The total employee benefits of key management personnel were \$156,742 (2020: \$103,429). In 2021, one employee received total employee benefits in the band GBP 60,000 - 70,000 (2020: no employees received benefits exceeding GBP 60,000).

Notes to the financial statements (continued)



For the year ended 31 December 2021

| 12 | Net gains/(losses) on investments  | 2021   | 2020               |
|----|------------------------------------|--------|--------------------|
|    |                                    |        |                    |
|    |                                    | \$     | \$                 |
|    | Revaluation of investments         | 19,506 | 254,199            |
|    | Gain/(loss) on sale of investments | 15,853 | 1,724              |
|    |                                    | 35,359 | 255,923            |
| 13 | Tangible fixed assets              |        |                    |
|    |                                    |        | Computers          |
|    |                                    |        | \$                 |
|    | Cost At 1 January 2021             |        | 40 505             |
|    | Additions                          |        | 18,787             |
|    | Disposals                          |        | 2,304              |
|    | Disposais                          |        | (12,501)           |
|    | At 31 December 2021                |        | 8,590              |
|    | Depreciation and impairment        |        |                    |
|    | At 1 January 2021                  |        | 15,782             |
|    | Depreciation charged in the year   |        | 1,842              |
|    | Eliminated in respect of disposals |        | (12,501)           |
|    | At 31 December 2021                |        | 5,123              |
|    | Carrying amount                    |        |                    |
|    | At 31 December 2021                |        | 3,467              |
|    |                                    |        |                    |
|    | At 31 December 2020                |        | 3,005              |
| 14 | Fixed asset investments            |        |                    |
|    |                                    |        | Listed             |
|    |                                    |        | investments        |
|    | Cost or valuation                  |        | \$                 |
|    | At 1 January 2021                  |        | 1 700 502          |
|    | Additions                          |        | 1,780,582          |
|    | Valuation changes                  |        | 317,086            |
|    | Gain on foreign exchange           |        | (34,719)<br>76,376 |
|    | Net income                         |        | 1,660              |
|    | Disposals                          |        | (281,561)          |
|    |                                    |        |                    |
|    | At 31 December 2021                |        | 1,859,424          |
|    | Carrying amount                    |        |                    |
|    | At 31 December 2021                |        | 1,859,424          |
|    | At 31 December 2020                |        | 1,780,582          |

Notes to the financial statements (continued)



For the year ended 31 December 2021

| 15 | Financial instruments                                     | 2021<br>\$ | 2020<br>\$ |
|----|---|------------|------------|
|    | Carrying amount of financial assets                       |            |            |
|    | Instruments measured at fair value through profit or loss | 1,859,424  | 1,780,582  |
| 16 | Debtors   |            |            |
|    |   | 2021       | 2020       |
|    | Amounts falling due within one year:                      | \$         | \$         |
|    | Other debtors   | 41,445     | 114,986    |
|    | Prepayments and accrued income                            | 7,498      | 6,065      |
|    |   | 48,943     | 121,051    |
|    |   |            |            |
| 17 | Creditors: amounts falling due within one year            |            |            |
|    |   | 2021       | 2020       |
|    |   | \$         | \$         |
|    | Other taxation and social security                        | 11,212     | 7,223      |
|    | Trade creditors   | 2,807      | 371        |
|    | Other creditors   | 1,294,886  | 1,636,473  |
|    | Accruals and deferred income                              | 18,723     | 19,112     |
|    |   | 1,327,628  | 1,663,179  |

#### 18 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

|                         | 2020 Movement in funds       |                    |                       |            |                                   |
|-------------------------|------------------------------|--------------------|-----------------------|------------|-----------------------------------|
|                         | Balance at<br>1 January 2020 | Incoming resources | Resources<br>expended | Adjustment | Balance at<br>31 December<br>2020 |
|                         | \$                           | \$                 | \$                    | \$         | \$                                |
| Prison ministry fund    | 594,177                      | 17,475             | (167,083)             | (37,727)   | 406,842                           |
| Social and humanitarian | 242,425                      | 1,338,573          | (1,565,857)           |            | 15,141                            |
| COVID fund              | -                            | 135,000            | (135,000)             | -          | -                                 |
| Elderly people fund     | 81,370                       | 450,000            | (358,065)             | -          | 173,305                           |
| Forgotten children fund | (7,290)                      | 467,333            | (464,600)             | 4,557      | -                                 |
| Cuba                    | -                            | 1,394              | -                     | -          | 1,394                             |
| Other restricted funds  |                              | 61,558             | (61,336)              | (222)      |                                   |
|                         | 910,682                      | 2,471,333          | (2,751,941)           | (33,392)   | 596,682                           |

Notes to the financial statements (continued)



For the year ended 31 December 2021

#### 18 Restricted funds

| 2021 Movement in funds            |            |                       |                    |                              |   |
|-----------------------------------|------------|-----------------------|--------------------|------------------------------|---|
| Balance at<br>31 December<br>2021 | Adjustment | Resources<br>expended | Incoming resources | Balance at<br>1 January 2021 |   |
| \$                                | \$         | \$                    | \$                 | \$                           |   |
| 216,620                           | _          | (190,222)             |                    | 406,842                      | Prison ministry fund                                  |
| 195                               | _          | (1,389,072)           | 1,374,126          | 15,141                       | Social and humanitarian                               |
| 122,793                           | _          | (410,512)             | 360,000            | 173,305                      | Elderly people fund                                   |
| ,                                 | _          | (559,088)             | 559,088            | -                            | Forgotten children fund                               |
| _                                 | _          | (1,394)               | -                  | 1,394                        | Cuba  |
| 104,087                           | -          | (=,= )                | 104,087            | _,0::-                       | Medicines for Lebanon                                 |
| 6,207                             | _          | (110,464)             | 116,671            | _                            | Other restricted funds                                |
| 19,130                            | -          | (21,736)              | 40,866             | -                            | Vision 2050   |
| 469,032                           | -          | (2,682,488)           | 2,554,838          | 596,682                      |   |
|                                   |            |                       |                    |                              | Analysis of net assets between funds                  |
| Total                             | Total      | Endowment             | Restricted         | Unrestricted                 | •   |
| 2020                              | 2021       | 2021                  | 2021               | 2021                         |   |
| \$                                | \$         | \$                    | \$                 | \$                           |   |
|                                   |            |                       |                    |                              | Fund balances at 31 December 2021 are represented by: |
| 3,005                             | 3,467      | -                     | -                  | 3,467                        | Tangible assets                                       |
| 1,780,582                         | 1,859,424  | 1,358,880             | -                  | 500,544                      | Investments   |
| 1,853,855                         | 1,652,110  |                       | 469,032            | 1,183,078                    | Current assets/(liabilities)                          |
| 3,637,442                         | 3,515,001  | 1,358,880             | 469,032            | 1,687,089                    |   |

#### **20 Related Party Transactions**

There is a central relationship between the Fund and the Order of Malta. The Fund makes grants to charitable projects of the Order of Malta across the world which cater for those people who would otherwise be forgotten. As at 31 December 2021, all five trustees of the Fund are members of the Order of Malta.

One of the five trustees, R A Fitzalan Howard, is president of BASMOM, one of the charitable projects that have been awarded grants by the Fund in 2021 (2020: R A Fitzalan Howard was president of BASMOM).

No other trustees have been directly involved in any of the charitable projects that have been awarded grants by the Fund in 2021 (2020: none).

There were no indirect relationships that existed during the year (2020: none).

Notes to the financial statements (continued)



For the year ended 31 December 2021

| 21 | Cash generated from operations                                    | 2021<br>\$ | 2020<br>\$ |
|----|---|------------|------------|
|    | (Deficit)/surplus for the year                                    | (122,441)  | 210,295    |
|    | Adjustments for:  |            |            |
|    | Investment income recognised in statement of financial activities | (17,981)   | (22,352)   |
|    | Gain on disposal of investments                                   | (15,853)   | (1,724)    |
|    | Fair value gains and losses on investments                        | (61,329)   | (242,299)  |
|    | Depreciation and impairment of tangible fixed assets              | 1,842      | 1,340      |
|    | Investment manager fees   | 15,358     | 12,774     |
|    | Movements in working capital:                                     |            |            |
|    | Decrease in debtors   | 72,108     | 135,210    |
|    | (Decrease)/increase in creditors                                  | (335,551)  | 101,003    |
|    | Cash (absorbed by)/generated from operations                      | (463,847)  | 194,247    |
|    |   |            |            |



